

Action Group Open Positions

Friday, March 8, 2024

** Please include position number if applying for a specific position. Positions require a license and vehicle. Submit resume via email to recruitment@action-group.org or by fax to 403-782-7073*

Blackfalds

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
8211	Family Services	To provide support for child in a family setting in the community or in the family home. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Provide 3-4 hours of respite support to family on Saturday evening for 4 hours and Sunday afternoon for 5 hours. Child is energetic and engaged. Requires Vehicle	\$17.21	9	

Eckville

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
8353	Adult Services	To provide support to one client in and out of home to further develop skills in the area of personal development, emotional well being, physical well being and with social inclusion. Position may include any of the following duties: follow support plans, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Position is 9hrs per week (3hrs SIL and 6hrs Out of home Respite) as set with the Guardian.	\$19.66	9	

Lacombe

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
8212	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Flexible in scheduling, twice weekly either 3:30-6:30 pm on weekdays or mid day on weekends for three hours each shift. Vehicle Required	\$17.21	6	

8287	Learning Circle	To provide a vibrant learning experience for people with disabilities in both a classroom and community setting; giving individuals the personal tools and experiences needed to thrive within their own community. You will also be required to supervise 1 additional staff member. We are looking for an energetic person with strong leadership/organizational skills needed to be able to coordinate with multiple departments/services and lead a small staffing compliment. Monday-Friday, 8am-4pm.	\$26.63	40	
8291	Residential	To provide support to individuals with complex needs in a residential setting. Staff must work well in a team environment to support daily routines, personal care, behaviour management, community inclusion and gaining Independence. Must have experience with complex behaviours and following extensive Behaviour Support plans. Shift is Saturday and Sunday (3pm-11pm) weekend 2. HCA required	\$21.29	8	Weekend 2
8301	Residential	To provide support for 3 individuals in a residential setting. Position may include any of the following duties: Must be able to follow support plans, medication administration, personal care, meal preparation, behavior management, housekeeping, actively participate in community activities and drive clients to activities. CDSW-ALT WKND 2- Sat & Sun 3pm-11pm. Female staff only	\$21.29	8	Weekend 2
8303	Residential	To provide support to individuals with complex needs in a residential setting. Staff must work well in a team environment to support daily routines, personal care, behaviour management, community inclusion and gaining independence. Must have experience with complex behaviors and following extensive Behaviour Support Plans. Shift is Sat 10am-6pm, Sun 9am-5	\$21.29	8	Weekend 1
8304	Residential	To provide support to individuals with complex needs in a residential setting. Staff must work well in a team environment to support daily routines, personal care, behaviour management, community inclusion and gaining independence. Must have experience with complex behaviors and following extensive Behaviour Support Plans. Sat 10am-6pm, Sun 9am-5	\$21.29	8	Weekend 2

8306	Adult Services	To provide support for one individual in a private home setting and in the community. Position may include any of the following duties: follow support plans, meal preparation support, community access, actively participate in community activities and drive client to activities. Male staff only. Shift is flexible throughout the week, in 3-4 hour shifts.	\$21.29	15	
8314	Residential	Staff will provide support for 3 individuals in a residential setting. Position may include any of the following duties: Must be able to follow support plans, behavior management, medication administration, personal care, meal preparation, and light housekeeping. Staff will actively support individuals to participate in community activities and drive clients to activities. Female staff only. CDSW-ALT WKND 1 - Sat & Sun 3pm-11pm	\$21.29	8	Weekend 1
8315	Residential	To provide support to individuals with complex needs in a residential setting .Staff must work well in a team environment to support daily routines ,personalcare,behaviour management,community inclusion and gaining Independence.Must have experience with complex behaviours and following extensive behaviour Support plans.Shift is Friday-Saturday/(11pm - 7am ,Weekend 2).Health care Aid certificate Required.	\$23.00	8	Weekend 2
8317	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Flexible in scheduling, evenings or weekends. 3 hours/bi weekly. Male staff requested. Requires Vehicle	\$17.21	3	
8319	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. One shift/week, flexible days and times to meet the family's needs.	\$17.21	3	

8320	Residential	To provide support for 3 individuals in a residential setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, lifting walkers and wheelchairs in & out of vehicle, actively participate in community activities and drive clients to activities. Shift is 7-3pm, Saturday & Sunday, Weekend 2	\$23.00	8	Weekend 2
8327	Residential	To provide support to 3 adult male individuals in a residential setting. Staff must work well in a team environment to support, daily routines, personal care, behavior management. Community inclusion, lifting walkers and or wheelchair in car. Shift is Saturday and Sunday, 3pm - 11 pm, alternating weekends	\$21.29	8	Weekend 1
8340	Residential	To provide support for 3 individuals in a residential setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, lifting walkers and wheelchairs in & out of vehicle, actively participate in community activities and drive clients to activities. Shift is weekdays 3pm-11pm.	\$21.29	8	Weekend 2
8341	Residential	To provide support for 3 individuals in a residential setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, lifting walkers and wheelchairs in & out of vehicle, actively participate in community activities and drive clients to activities. Shift is weekends 7am-3pm.	\$21.29	8	Weekend 1
8346	Residential	To provide support to 3 individuals in a residential setting. Position may include any of the following duties. Must be able to follow support plans, medication administration, some personal care, meal prep, behavior management, house keeping. Actively participate in community activities. Wheelchair use, and lifting walkers in vehicle. Shift is AW(2) 3-11pm	\$21.29	8	Weekend 2

8349	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shift is provided in the community, outside of the home, includes library time and swimming among other activities.	\$17.21	5	
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Morningside

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
8215	Family Services	To provide support for child in a family setting in the community or in the family home. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Provide 5 hours of support on Saturdays mid-day.	\$17.21	5	

Ponoka

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
5632	Enhanced Housing Complex	Recruiting to casual positions to provide direct home living & community support to 8 individuals with high complex needs & behavioral challenges in an enhanced housing program. Requires knowledge, skills & 2-5 years experience working with complex behaviors including physical/verbal aggression, mental health concerns & addictions. Staff must be physically able to manage aggression. Demonstrated ability to work with a team, establish clear boundaries & maintain a structured routine. Diploma or degree in human services preferred. Evening, overnights and weekend shift enhancement. Shifts are 8am-4pm & 4pm & 12am-12am-8am(ONA) Only candidates available for a minimum of 4 shifts per month will be considered.	\$31.75	varies	

8264	Enhanced Housing Complex	Provide direct support to individuals with high complex service needs and behavioral challenges, including but not limited to, physical or verbal aggression, violence, property destruction and self-harm. These individuals have experienced ongoing service disruption and/or termination from services due to their challenging behaviors, mental health diagnoses and/or substance use. Ability to apply boundaries, implement behavior support plans, and work collaboratively with a large team. Shift is AW(1) 8-4pm Side 2. Male staff preferred. 5km walk each on shift.	\$31.75	8	Weekend 1
8270	Enhanced Housing Complex	Provide direct support to individuals with high complex service needs and behavioral challenges, including but not limited to, physical or verbal aggression, violence, property destruction and self-harm. These individuals have experienced ongoing service disruption and/or termination from services due to their challenging behaviors, mental health diagnoses and/or substance use. Ability to apply boundaries, implement behavior support plans, and work collaboratively with a large team. Shift is AW(2) 4-12am Side 2. Male staff preferred. 5km walk each on shift.	\$31.75	8	Weekend 2
8295	Enhanced Housing Complex	To provide support to individuals with complex needs in a residential setting. Staff must work well in a team environment to support daily routines, personal care, behaviour management, community inclusion and gaining independence. Must have experience with complex behaviours and following extensive Behaviour Support Plans. Shifts are alternating Sat/Sat, morning 8am-4pm AW1. Side 2. Male staff preferred. 5km walk each on shift.	\$31.75	8	Weekend 1
8307	Enhanced Housing Complex	To provide support to individuals with complex needs in a residential setting. Staff must work well in a team environment to support daily routines, personal care, behaviour management, community inclusion and gaining independence. Must have experience with complex behaviours and following extensive Behaviour Support Plans. Shifts are alternating Sat/Sat, morning 4pm-12am AW1. Male staff preferred. Must be able to walk 5km on each shift.	\$31.75	8	Weekend 1

8308	Enhanced Housing Complex	To provide support to individuals with complex needs in a residential setting. Staff must work well in a team environment to support daily routines, personal care, behaviour management, community inclusion and gaining independence. Must have experience with complex behaviours and following extensive Behaviour Support Plans. Shifts are alternating Sat/Sat, morning 4pm-12am AW1. Male staff preferred. Must be able to walk 5km on each shift.	\$31.75	8	Weekend 1
8316	Enhanced Housing Complex	To provide support to individuals with complex needs in a residential setting. Staff must work well in a team environment to support daily routines, personal care, behaviour management, community inclusion and gaining independence. Must have experience with complex behaviours and following extensive Behaviour Support Plans. Shifts are alternating Sat/Sun AW2 4pm-12am evening. Male staff preferred. Must be able to walk 5km on shift.	\$31.75	8	Weekend 2
8328	Enhanced Housing Complex	To provide support to individuals with complex needs in a residential setting. Staff must work well in a team environment to support daily routines, personal care, behaviour management, community inclusion and gaining independence. Must have experience with complex behaviours and following extensive Behaviour Support Plans. Shifts are alternating Sat/Sat, evening 4pm-12am AW1. Male staff preferred. Must be willing/able to walk 5km per shift.	\$31.75	8	Weekend 1
8339	Enhanced Housing Complex	Provide direct support to individuals with high complex service needs and behavioral challenges, including but not limited to, physical or verbal aggression, violence, property destruction and self-harm. These individuals have experienced ongoing service disruption and/or termination from services due to their challenging behaviors, mental health diagnoses and/or substance use. Ability to apply boundaries, implement behavior support plans, and work collaboratively with a large team. Shift Sun-Th 8-4	\$30.75	40	

8347	Enhanced Housing Complex	Shift Lead will work with the supervisory team to provide training/guidance to a team of CNSS. The Shift Lead provides direction to ensure safety, the consistent implementation of support plans, and provides structure for the shift ensuring all daily tasks are completed. Skills:organized, team-oriented, professional, written/verbal communication skills, crisis management. Minimum 2 years supervisory experience & 2-5 years managing behaviours of concern. Degree in Human Services preferred. Shift: Mon 3:30-12, Tues 3:30-12, Wed 2:30-12, Thurs OFF, Friday 3:30-12, Sat 3:30-12, Sun 3:30-12, Mon 3:30-10, Tues OFF, Wed 2:30-12, Thurs 3:30-12, Friday 3:30-12, Sat OFF Sun OFF.	\$33.75	40
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8348	Enhanced Housing Complex	Shift Lead will work with the supervisory team to provide training/guidance to a team of CNSS. The Shift Lead provides direction to ensure safety, the consistent implementation of support plans, and provides structure for the shift ensuring all daily tasks are completed. Skills:organized, team-oriented, professional, written/verbal communication skills, crisis management. Minimum 2 years supervisory experience & 2-5 years managing behaviours of concern. Degree in Human Services preferred. Shift: Friday 3:30-12, Sat 3:30-12, Sun 3:30-12, Mon 3:30-10, Tues OFF, Wed 2:30-12, Thurs 3:30-12, Friday 3:30-12, Sat OFF Sun OFF, Mon 3:30-12, Tues 3:30-12, Wed 2:30-12, Thurs OFF.	\$33.75	40
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Red Deer

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
7876	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Flexible days 3 hours. 15.75. Requires Vehicle	17.21	3	

8169	Family Services	To provide support for a child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shifts are after school and are flexible to meet the family's needs.	19.85	3 alt weeks
8233	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Saturdays 12pm-3pm. Requires Vehicle	\$19.85	3
8279	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care and respite supports. Medically Fragile child that requires full personal care and monitoring. Additionally to provide supervision, monitoring and personal care supports throughout night while child sleeps and should the child awake during the night, do shallow mouth suctioning as required. Hourly respite \$19.21, 4-5 times per week for 3-4 hours after 12 pm. Overnight awake \$22.25, days of the week are flexible but Sun/Mon/Tue nights preferred, ideal time would be 10pm-6am alternatively 11pm-7am.	varies	24 flex
8286	Family Services	To provide support for a child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shifts are after school and are flexible to meet the family's needs.	\$19.85	10

8290	Family Services	To provide support for a child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shift is flexible, 3-4 days EOCC Monday to Friday from 9am-3:30pm.	\$15.40	26	
8297	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shift once a week on a Weekdays 4-7pm or Weekends flexible. (Requires Vehicle)	\$17.21	3 flex	
8313	Family Services	To provide support for a child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shift is alternating weekends, Saturday & Sunday, 6 hours per day. Flexible days/times to meet parent's needs. Weekend 2.	\$22.14	6	Weekend 2
8318	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Preferred days Tuesday, Wednesday, Thursdays after school and/or Saturdays flex (3-4 hour shifts) with total around 9 hours a week. Temporary until March 31.	\$17.21/\$19.85	10	
8322	Family Services	To provide support for a child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. 2-3 shifts/week, flexible days/times. Position Specialized services @ 19.85 and Hourly respite @ \$17.21/hr	\$19.85	10	

8329	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Personal care 4 hrs (\$19.85) combined with respite 2 hours(\$17.21) Shifts will be Wednesdays, some Tuesdays, Thursdays and Fridays. Shift is 8:30-2:30pm	varies	18 flex	
8335	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shift is Mondays, Tuesdays, Thursdays, Fridays and every second Wednesday. Hours are 3:30-6:30 pm most days and 8-5:30 on PD days and school holidays.	\$19.85	17	
8337	Family Services	To provide support for a child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shifts are 4:00-7:00pm, 3 days/week, flexible days.	\$19.85	10	
8342	Residential	To provide support for 1 individual in a residential setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, household chores, personal care, community access, lifting walkers and wheelchairs in and out of vehicle and assisting client with grocery orders and other personal affairs. Female staff only. Shift is: 4pm-12am, Sat & Sun, alternating weekends.	\$21.29	8	Weekend 2
8343	Residential	To provide support for 1 individual in a residential setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, household chores, personal care, community access, lifting walkers and wheelchairs in and out of vehicle and assisting client with grocery orders and other personal affairs. Female staff only. Shift is: Sat/Sun 8am-4pm, alternating weekends.	\$21.29	8	Weekend 2

8344	Residential	To provide support for 1 individual in a residential setting. Sleep position. Provide assistance to client as needed. Female staff only. Shift is Sat/Sun, 12am-8am, alternating weekends.	\$15.00	8	Weekend 2
8345	Residential	To provide support for 3 individual in a residential setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, lifting wheelchairs in & out of vehicle, actively participate in community activities and drive clients to activities. Shift is Alt Weekend 1: 7am-3pm/Sat- Sun.	\$21.29	8	Weekend 1
8350	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. 3 hour shifts weekly. Flexible hours.	\$17.21	3	
8352	Family Services	To provide support for child in a family setting. Position may include any of the following duties: follow support plans, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Providing child care while parent works 3-7 pm Wed, Thur, Fri, 8:30-5:30 every second Friday and other PD days and school holidays.	\$17.21	15	

Rural Innisfail

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
7972	Family Services	To provide support for child in a family farm setting west of Innisfail. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care. Shifts ideally are Tuesday, Wednesday or Thursday after school & evening. Focus of the shift is to provide support to child with his personal care, range of motion activities, opportunity to get out of his wheelchair and stretch to support movement and mobility. Wages varies depending on supports, Personal Care 19.85 and Hourly Respite 17.21	varies	10	

Rural Stettler

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
8130	Family Services	FAMILY SERVICES: To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Shifts are set by parent and depending on availability of hours. Minimum 1 x 3 hour shift per week. Location is Castor	\$17.21	Flex	

Stettler

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
8330	Adult Services	ADULT SERVICES: To provide support for one individual in a private home setting and in the community. Position may include any of the following duties: follow support plans, meal preparation support, community access, actively participate in community activities and drive client to activities. Shift is flexible throughout the week as set by client and staff. 13 hours per week.	\$19.66	13	
8355	Family Services	FAMILY SERVICES: To provide support for child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. Minimum 3 hours per week to a maximum of 10 hours per week, working with the grandparents in behavior management.	\$19.85	10	

Sylvan Lake

Position #	Program	Description	Wages	Hours per Week	Weekend Selection
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7835	Family Services	To provide support for a child in a family setting. Position may include any of the following duties: follow support plans, medication administration, meal preparation, behavior management, personal care, community access, actively participate in community activities and drive clients to activities. One 3hr shift/week, flexible days/times to meet the family's needs. Location is rural Sylvan Lake. Requires Vehicle	19.85	3
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