

Action Group Open Positions

Friday, February 03, 2012

* Please include position number if applying for a specific position. Positions require a license and vehicle. Submit resume via email to hr@action-group.org or by fax to 403-782-7073

Central Alberta

Position #	Program	Description	Wages	Hours per Week
2305	Family Services	Seeking a couple to provide an approved respite home for a 12 year old girl on weekends. Position requires full personal care. Child enjoys playing, walking. Medication administration required. Approved home can be Red Deer, Lacombe Blackfalds.	\$260/24 hours	

2444	Adult Services	Seeking approved home operator for 28 year old female with interests in cats, shopping, swimming, computers. Experience supporting challenging behaviors, verbal aggression a definite asset. The approved home must not have other children present.	\$2445/month	
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Lacombe

Position #	Program	Description	Wages	Hours per Week
2353	Approved Home	Seeking a supportive roommate for a very active, friendly man. He is independent with personal care. Will need help to understand situations that arise, monitor his day-to-day well being. Will need to support in social/recreational activities, ie hockey, snowboarding, biking. Client works.	\$465+RB	

2385	Adult Services	Staff will assist individual with home living, medical appointments, monitoring meds and hygiene. Shifts are three mornings per week not to exceed 6 hours.	\$13.72/hr	6 hrs/wk
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2433	Adult Services	Staff will support quality of life, assisting, maintaining residence, healthy diet, budget, grocery shopping. Encourage participation in community by exploring opportunities, planning attending events. Assist volunteer placement. Consistent schedule. Mon, Wed 9am-1pm remainder of hours are flexible.	\$14.95	26
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2437	Learning Circle	Position will assist PC's with administrative tasks, research/lesson plan development, assisting to facilitate a class promoting/ developing community inclusion and life skills, support individuals to complete projects and supporting individuals in diverse community settings. Wed, Thur noon-4pm	\$13.72/hr	8 hrs/wk
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2443	Residential	Supporting two males & 1 female with home activities, community access, daily living. Experience with behavioral management an asset. Shifts are 48 hr alternating weekends.	\$13.72/hr	48 hrs/wk alt.
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Mirror

Position #	Program	Description	Wages	Hours per Week
2148	Adult Services	One weekend support for two adult males in Mirror area. Clients are interested in swimming, bowling. Independent with personal care. Shift runs 48-hours from Friday to Sunday evening. One weekend per month.	\$400/shift	48 hrs/month

Ponoka

Position #	Program	Description	Wages	Hours per Week
2288	Family Services	Supporting 5 year old male by implementing behaviour management strategies. Ability to set clear boundaries, experience with Autism an asset. Shift is any two evenings during the week.	\$15.30/hr	4 hrs/wk
2366	Family Services	Supporting 5 year old male in the home & community, including swimming, walking, bowling etc. Experience with Autism an asset. Shift is any one day after school.	\$13/hr	4 hrs/wk
2411	Castaways	Position is flexible between Ponoka Store and Lacombe Store. Retail customer service, handling cash. Must have a driver's license. Average hours per week are 16. Shift is Thursdays 9:30am-5:30pm and every other or every Saturday in Ponoka. Must be flexible.	\$10.00/hr	16 hrs/wk

Red Deer

Position #	Program	Description	Wages	Hours per Week
2066	Adult Services	Lively and outgoing male needs support with medical and dental appointments, budget, meal planning/preparation, home maintenance, laundry and appropriate dress. Client has a paper route and enjoys recreational activities. Weekend shifts are Saturday 11am-2pm and Sunday 12:00pm-3pm.	\$13.72/hr	6 hrs/wk
2077	Family Services	Staff will work 1/1 with the child providing extraordinary child care support. Hours will be before and after school 6:45am-9:am and 2:30pm to 5:30pm. Staff will provide services in the home as well in the community. Preferably male staff.	\$13/hr	20-25 hrs/wk
2220	Family Services	Supporting 13 year old male with personal care routine, including bathing, feeding, dressing etc.) and to provide parents with a break. Seeking mature staff with positive outlook. Shift is Sat. 1-5 pm and one other day from 4:40-8:30 pm. Lifting involved.	\$13-15.30/hr	11 hrs/wk

2298	Adult Services	Supporting middle aged male to develop & maintain community connections, assist with laundry & healthcare appointments. Seeking diplomatic, professional staff. Shifts are mornings and afternoons as well one evening per week once curling starts. Must be OK with the client smoking.	\$13.72/hr	20 hrs/wk
2316	Adult Services	Staff will encourage and practice appropriate interaction in social settings. Must have knowledge of community resources and activities and a reliable vehicle. Staff will support and maintain client's independence. Shift is every second weekend 4pm-6pm Fri evening and 3 hours Sat or Sunday	\$13.72/hr	6 hrs/wk
2318	Family Services	Staff will support parent in behavior management strategies for two young boys. Shift may be combined and at times 1 on 1. Shifts will be Mon, Wed and Fri 7pm-9pm after school and Sat or Sun from 7pm-9pm unless otherwise agreed to with parent.	\$15.30/hr	18 hrs/wk
2322	Family Services	Staff will provide parent with a break through hourly respite and ensuring supervision and total care of the child. Shifts are Saturdays with flexible hours.	\$13.00/hr	4 hrs/wk
2368	Adult Services	Staff will provide in home respite 4 day a month, usually weekends. Staff must be flexible in scheduling.	\$13.72/hr	4 days per/month
2370	Adult Services	Staff will support a young man with home living skills and community connections. Shift is Monday to Friday 4pm-8pm. Staff must be flexible in schedule.	\$13.72/hr	20 hrs/wk
2412	Residential	Coordinate the day to day activities in a 24 hour staffed residence. Oversee the delivery of support plans affiliated with client Annual Service Plans. Oversee staffing compliment of 6-7 people schedule management. Work with all affiliated professionals when required.	\$19.01/hr	40 hrs/wk
2422	Residential	Supporting three senior females with personal care, lifting/transferring, special diets & home maintenance. Experience with schizophrenia an asset. Shifts are alternating Sat. & Sun. 8-4 pm.	\$13.72/hr	16 hrs/wk alt.
2425	Residential	Supporting three adults in mixed gender residence, including community activities, dressing, eating , assistance with personal care and use of wheelchairs. Lifting/transferring required. Shifts are roughly 10 am - 3 pm M-F with occasional brief weekend/evening hours.	\$13.72/hr	28 hrs/wk
2426	Adult Services	Alternating weekend respite required for a 28 year old female requires 24 hour supervision, meal planning and preparation required. Reminders required for personal care. Experience with behaviors, good problem solving and communication skills.	\$90/day	Alt weekends

2427	Adult Services	Alternating weekend respite required for a senior male. 24 hour supervision required, meal preparation and reminders with personal care. Likes to be kept busy. Staff must follow behavior support plan.	\$84/day	Alt weekends
2429	Adult Services	Supporting 18 year old male in the community and with home living skills, including directing workout routine as ordered by physiotherapist. Shifts are Mon-Fri 6 am - 12 pm or 7 am - 12 pm. Experience with Autism an asset.	\$13.72/hr	27 hrs/wk
2431	Adult Services	Staff will support with weekly budgeting, grocery shopping, physical activity and medical appointments. Promote independence and give encouragement. Shift is flexible around clients schedule days or evenings. 10 hours per week	\$13.72/hr	10 hrs/wk
2434	Adult Services	Young male requires support with maintaining home attending appointments, developing socialization skills, grocery shopping, budgeting. Shifts are afternoons and can be somewhat flexible.	\$13.72/hr	9 hrs/wk
2435	Adult Services	Staff will provide 20 hours of community support , planning and participating in a variety of activities. Introduce the client to all a community has to offer. Male staff only, must have experience with behaviours . Shift is very flexible must have a vehicle.	19.80/hr	20 hrs/wk
2436	Adult Services	Staff will provide 20 hours per week community support, planning and participating in a variety of activities including recreation social and volunteer. Shift is Monday to Friday 9:30-1:30. Experience with behaviours and excellent listening skills.	\$13.72/hr	20 hrs/wk
2440	Adult Services	Supporting 37 year old male to connect with community, participate in recreational, volunteer activities. Experience with mental health issues & working closely with families an asset. Shift is Monday - Thursday 9:30 am - 5 pm & Friday 10 am - 3:30 pm.	\$13.72/hr	37.5 hrs/wk

Rural Lacombe

Position #	Program	Description	Wages	Hours per Week
2241	Residential	Supporting three adult males to participate in their community, meal prep, light personal care. Must be able to follow behaviour support plan, work as part of team including accurate documentation. Shifts are every other weekend Saturday 9am-9pm and Sunday 11 am to 11 pm or 9am to 9pm	\$15.19/hr	24 hrs/wk
2314	Residential	You will support 3 males in the home as well out in the community. Meal preparation and minimal personal care required. Medication administration. Must be able to follow behavior supports plans and work as part of a team. Shift is 9am-9pm Saturday and 11am-11pm Sunday or 9am-9pm	\$15.19/hr	24 alternating

2345	Residential	Support 3 men in their home & community, assist with grocery shopping meal prep some hygiene. Must be able to work as part of a team. Must be able to follow behavior support plans. Hours are every other Sat-Sun 3-11 pm. Position is located 20 km from Lacombe.	\$15.19/hr	24 Alt/wknd
2384	Adult Services	Supporting 18 year old male to develop skills for independence, including assistance with banking, budgeting, meal planning, shopping & preparation. Provide assistance with developing natural relationships & exploring community. Flexible hours; must be a combination of days /evenings.	\$13.72/hr	12 hrs/wk
2392	Residential	Supporting three adult males in overnight awake position every other weekend. Position includes monitoring, light housekeeping, breakfast prep, documentation, medication administration. Shift is Saturday 9am-9pm & Sunday 9am-9pm or 11am-11pm Must be able to follow behavior management strategies.	\$15.19/hr	24 Alternating
2413	Family Services	Supporting 3 year old male from 12-3 pm once a week. The service can be provided in our out of the family home. Some transportation required. Experience with Autism & knowledge of sign language an asset.	\$13/hr	3 hrs/wk

Stettler

Position #	Program	Description	Wages	Hours per Week
2156	Adult Services	3 hours per week for Community Access client enjoys volunteering. 3 hours per week for supports within the home-cleaning, budgeting, laundry meal preparation/planning. Schedule needs to be consistent.	\$13.72/hr	6 hrs/wk
2280	Family Services	Supporting 9 year old, sociable, physically active female, including monitoring food intake and participating in activities. Shifts are flexible (after school until summer). Position is in Big Valley.	\$13/hr	5 hrs/wk
2340	Adult Services	Staff will provide support to assist client to secure employment i.e. updating resume, assisting with applications, interview preparation etc. 2 hours per week flexible.	\$13.72/hr	2 hrs/wk
2341	Adult Services	Staff will support client in home-management, budgeting, organization of chores in order to assist client maintaining living independently. Connection to community based activities. Schedule is flexible.	\$13.72/hr	8 hrs/wk